

To: boxheltzel@aol.com[boxheltzel@aol.com]
Cc: PSO Starla Smith[ssmith@hermosapolice.org]; Records Request[recordsrequest@hermosabch.org]
From: PSO Terea Johnson
Sent: Mon 4/15/2019 4:55:20 PM
Subject: detention report
[PRR-19-00034-Heltzel,David-04-15-19.pdf](#)

Dear Mr. Heltzel,

I am in receipt of your Public Records request for an arrest report from 2002. In order to process your request we need a notarized letter indicating you are the subject of the report and that you are requesting a copy of it to be mailed or emailed to you. You can email the notarized letter to me at this email.

We have to verify your identity before release of any report.

Please contact me if you have any questions.

Sincerely,

Terea Johnson

Hermosa Beach Police Department